

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Kendra J. Dumont, Chair

Robert E. Prescott, Jr., Vice Chair

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BOARD OF SELECTMEN MINUTES February 24, 2014 7:00pm TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, February 24, 2014 at the Town Offices, Meeting Rooms A & B, with Chairman Kendra J. Dumont presiding, with Selectman Robert E. Prescott, Town Administrator Patrice Garvin and Executive Assistant Kathleen Rocco in attendance. Selectman David N. Swain was not in attendance.

CALL TO ORDER

Chairman Dumont called to Order the Board of Selectmen's Meeting at 7:00pm

Announcement: In addition to the SPACO audio and video taping of this meeting, the Board records the meeting with an audiotape player for the purpose of creating these minutes

TOWN ADMINISTRATOR REPORT

Town Administrator Patrice Garvin gave her weekly report to the Board of Selectmen. She reported that she had met with Council on Aging to discuss the COA Director's position. They had requested that the position be advertised in the MCOA Webpage. It has also been placed in the Lowell Sun. Ann Towne has graciously offered to volunteer, without compensation, until a new Director is hired.

TA reported that she met with the IAC last week to discuss plan design changes in health insurance. She informed the IAC of the changes that could occur and answered questions. She has scheduled a meeting for all employees with the MIA Representatives on March 4th. The deadline for MIA is May 1st. She is also working to tighten up the Health Insurance estimate for FY15 with the changes being made. She was informed that without any changes to the plan, it will go up 8.8% in FY15. If changes to the plan are made then the rate of increase will go down, this help the Town and Employees.

TA stated that interviews were conducted for the 10 hour week custodian. This position will replace the cleaning service the Town currently has. Checking on references and will be bringing this appointment to the Selectmen, once an offer letter has been sent. Garvin stated that the scheduled day of employment will be March 4th.

Garvin reported that the IT Managing Services RFP has been distributed and are currently receiving requests. Response to the RFP is due March 5th.

TA met with the Fire Union to go over ground rules for negotiations. The biggest hurdle right now is merging the multiple MOU's into one document. She will be reporting on the status of these negotiations as they occur.

Department Head meeting was held on February 20, 2014. Garvin reported that she updated the Department Heads on multitude of issues. These meetings are effective and are being well received by employees.

TA invited Representative Benson and Senator Eldridge to the Selectmen's meeting on March 3rd. At this time, they will be informing the Board on recent legislative efforts as well as take questions from the Board.

Finally, Garvin noted that the FY15 Budget has been placed on the Town webpage for those who want to review. Another Budget meeting will be scheduled to discuss option moving forward in March.

TREASURY WARRANTS

Selectman Prescott made the *Motion to accept the following Treasury Warrants as presented. Seconded. Robert E. Prescott vote Aye, and Kendra J. Dumont vote Aye.*

APPROVAL OF MINUTES

Selectman Prescott made the *Motion to accept the Minutes of February 10, 2014 Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye and Kendra J. Dumont vote Aye.*

OLD BUSINESS

1. Energy Committee Update – No update at this time.

NEW BUSINESS

2. One Day Liquor Licenses – Shirley Rod & Gun Club

Robert E. Prescott made the Motion to approve the One Day Liquor License for Shirley Rod and Gun Club, for a Chili Cook-Off to be held on March 1, 2014 from 4pm to 10pm. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

Robert E. Prescott made the Motion to approve the One Day Liquor License for Shirley Rod and Gun Club, for a Game Supper to be held on March 9, 2014 from 6pm to 9pm. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

Robert E. Prescott made the Motion to approve the One Day Liquor License for Shirley Rod and Gun Club, for August Fest to be held on August 9, 2014 from 12:00pm – 10:00pm. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

Robert E. Prescott made the Motion to approve the One Day Liquor License for Shirley Rod and Gun Club, for a Duck Unlimited Shoot/Auction to be held on September 14, 2014 from 12:00pm to 8pm. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

Robert E. Prescott made the Motion to approve the One Day Liquor License for Shirley Rod and Gun Club, for a Holiday Meat Raffle to be held on October 23, 2014 from 6pm to 10pm.. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

Robert E. Prescott made the Motion to approve the One Day Liquor License for Shirley Rod and Gun Club, for a Turkey Shoot to be held on November 23, 2014 from 12:00pm to 8:00pm. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye

3. Discussion – Commuter Rail Parking

Jay Howlett owner of Phoenix Bar and Grill, came before the Board of Selectmen to express his concern about the commuter train parking along Ayer Road. He noted the Village Revitalization Grant, which the Phoenix participated in and in return allowed parking spaces across the street.

He noted that with the Leominster parking garage has yet to open and the number of cars parking in Shirley can go as high as 140 cars. He proposed to the Selectmen that they allow putting 2 hour limit parking signs along the areas that are impacting local businesses. The Selectmen saw no problem putting the parking signs out, the TA will inform DPW to install the signs.

There was further conversation regarding the MBTA who is responsible for 25 parking spots at the train station, however, the Town has been plowing to clear over 100 spots for commuters. Discussion on the possibility of charging parking fees to raise enough revenue to cover the cost of plowing.

Richard Hatch who once served on the MART Advisory Board has asked to be reappointed.

Selectman Prescott made the Motion to appoint Richard Hatch to the MART Advisory Board, term to expire June 30, 2014. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

4. Release of Lien – 16 Ayer Road

Selectman Prescott made the Motion to approve the Release of Lien for William R. and Catherine A. Fisher, of 16 Ayer Road. Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

5. Wayside Park – Amendment Of Rent Regulatory Covenant

Andy Danforth, NEROC Director, came before the Board of Selectmen regarding the Amendment of Rent Regulatory Covenant for Wayside Park.

Chairman Dumont had questions concerning the formation of the Board or Representatives for Wayside Park. Mr. Danforth stated that the Boards are formed from Volunteers to start with then they have elections after the closing of the sale of purchase. In short, an interim board is formed during the process.

Dumont asked if there was notification to all the residents of the Wayside Park regarding the formation of the Board. Danforth explained there was notification of the meeting with mailings but did not do certified mailings.. He further stated that they went door to door and talked to those who

would listen to them. Chairman Dumont had concern if the whole park was notified. Danforth noted three mailings, three meetings as well as an eight page packet of the financials that went out. At this time, he reported, there are approximately 44-46 residents have signed on with the association or two-thirds of the community. Danforth explained that this is an open membership in which anyone can chose to join now for \$100 or five years from now: it is their choice. The Membership will elect officers to serve terms as well as have an annual budget in which any expenditure over \$1000 must be approved by the members. Danforth did note that all the residents of Wayside were notified by certified mail of the sale of Wayside by Mr. Lannan, the current owner.

Town Administrator Garvin asked if there is any potential of a rent increase. Danforth did state there is over \$200,000 of work that needs to be addressed (electrical & water lines), which may bring the increase of rent from \$409/mo. to \$439/mo. Principal Assessor Boucher stated that the betterments will be paid off, so their taxes will go down substantially, since the betterment is the majority of their taxes.

Selectman Prescott made the Motion to approve the Amendment of Rent Regulatory Covenant as presented. Chairman Dumont Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

6. SPACO Update

Rich Dill, member of the Board of Directors for SPACO, came before the Selectmen to update them on SPACO's future plans. He spoke about the public being able to put personal message up on the website as well as the SPACO's bulletin board. He further noted that SPACO is seeking an underwriters for their new programs.

He further stated that SPACO is aware of the "crosstalking" in some of programs, and are currently trying to correct the problem.

EXECUTIVE SESSION

Selectman Prescott made the Motion to go into Executive Session as authorized under M.G.L. c. 30A, §21(2): To conduct strategy sessions in preparation of negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel, return to open session for adjournment purposes only. Chairman Dumont Seconded. Robert E. Prescott vote Aye and Kendra J. Dumont vote Aye.

PUBLIC COMMENTS

ANNOUNCEMENTS

Next Selectmen's meeting is Monday, March 3, 2014.

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn, Robert E. Prescott vote Aye, and Kendra J. Dumont vote Aye .*

Respectfully submitted,
Kathleen Rocco

Date Accepted: March 3, 2014

Kendra J. Dumont
Kendra J. Dumont, Chair

Robert E. Prescott Jr.
Robert E. Prescott Jr., Vice Chair

David N. Swain
David N. Swain, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.