

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

David N. Swain, Chair

Kendra J. Dumont, Vice Chair

Robert E. Prescott, Jr., Clerk

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BOARD OF SELECTMEN

MINUTES

September 29, 2014

7:00pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, September 29, 2014 at the Town Offices, Meeting Rooms A & B, with Chairman David N. Swain presiding, with Selectman Robert E. Prescott, Jr., and Town Administrator Patrice Garvin in attendance. Selectman Kendra J. Dumont was not present.

CALL TO ORDER

Chairman Swain called to Order the Board of Selectmen's Meeting at 7:00pm

TOWN ADMINISTRATOR REPORT

The Town Administrator Patrice Garvin gave her weekly report. She noted that the office was informed that Sewer Rates have been decreased. The sewer usage bills have been mailed out and are due on October 20th. Residents will notice a change this quarter in their bills. The current rate is \$55.00 per fix rate unit and the sewer rate is \$2.22 per 100 cubic feet of water.

TA Garvin reported that Chief Levesque commended Captain Cooley, Firefighter Cody Roberts and Firefighter and EMT Hoe Hawthorne for their actions on Thursday, October 18, 2014. She further noted that they responded to a report of an individual choking. Upon arrival they found one patient actively choking; crews immediately began the Heimlich maneuver. The patient went unconscious and CPR was initiated. The patient was revived and transferred to Nashoba Valley Medical Center.

TA Garvin stated that after the appointment of the Wiring Inspector and the Alternate Wiring; it came to her attention that the Board of Selectmen may need to appoint an additional Alternate Wiring Inspector to address any volunteer work being done for the benefit of the Town, ultimately saving the taxpayers money. She asked that the Board appoint James Sharkey, Lunenburg's Wiring Inspector as the second Alternate Wiring Inspector.

Selectman Prescott moved that the Board of Selectmen appoint James Sharkey as the Second Alternate Wiring Inspector, term to expire June 30, 2015. Seconded. Robert E. Prescott, Jr., vote Aye and David N. Swain vote Aye.

Garvin stated that she and Executive Assistant Kathleen Rocco and DPW Foreman Paul Farrar conducted interviews for the part-time DPW Laborer. Drug testing and a CORI needs to be completed before this appointment can be brought to the Selectmen on October 20th. The state date is scheduled for October 21, 2014.

The Planning Board will be holding a Public Hearing on October 15, 2015 for the purpose of reviewing Town Meeting Warrant Articles regarding rezoning and 43D Permitting. TA Garvin noted that the Abutters have been notified.

Garvin reported that she is still meeting with the Police and Dispatch Unions. She noted that the funding was set aside for union negotiations at the Annual Town Meeting. If ratification does not occur by Fall Town Meeting, she stated that they can readjust the budget in the spring through supplemental appropriation. She further stated that given the amount set aside, the Town may have sufficient funding.

Town Administrator met with the Library Director and the a Library Trustee, to address their request of \$4,602 in additional expenses. She will update the Board, however, Garvin met with the Finance Committee and they were not in favor of transferring this amount to the library expenses. The Finance Committee could support a transfer from their wage line into their expense line as discussed at the Selectmen's previous meeting, thus not increasing the budget.

The Finance Committee also reviewed the Financial Policies and made some tweaks. These changes were not substantive, and if the Board of Selectmen agrees; both boards can ratify the financial policies. She has attached the updated policy and will review Finance Committee's changes.

Finally, she noted that she was contacted by the Northern Municipal Gas Pipe Line Coalition and the Town of Shirley has been invited to attend the meeting held in the Dracut Town Hall. She stated that this is an informational session. Chairman Swain asked that Town Administrator attend on the Town's behalf.

TREASURY WARRANTS

Payroll warrant # <u>0113</u>	<u>09/24/14</u>	<u>\$ 5,402.25</u>
Payroll warrant # <u>6113</u>	<u>09/24/14</u>	<u>\$ 24,795.47</u>
Payroll warrant # <u>9113</u>	<u>09/24/14</u>	<u>\$ 23,814.04</u>
Payroll warrant # <u>0114</u>	<u>10/01/14</u>	<u>\$ 5,548.26</u>
Payroll warrant # <u>6114</u>	<u>10/01/14</u>	<u>\$ 25,930.33</u>
Payroll warrant # <u>9114</u>	<u>10/01/14</u>	<u>\$ 10,738.27</u>
Payable warrant# <u>2135</u>	<u>09/24/14</u>	<u>\$ 95,439.68</u>
Payable warrant# <u>2145</u>	<u>10/01/14</u>	<u>\$ 195,121.15</u>
Payable warrant# <u>9225</u>	<u>10/05/14</u>	<u>\$ 477,481.58</u>
Payable warrant# <u>9215</u>	<u>10/15/14</u>	<u>\$ 6,067.50</u>

Selectman Prescott moved *to accept the following Treasury Warrants as presented. Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye.*

APPROVAL OF MINUTES

Selectman Prescott moved *to accept the Minutes of September 15, 2014. Seconded. Robert E. Prescott vote Aye, David N. Swain vote Aye.*

OLD BUSINESS

1. Energy Committee Update - Tabled

NEW BUSINESS

2. Economic Development Committee : Tabled
3. MCI Vote; \$11,500 Fire Hoses; PD Cruiser

Chairman Swain explained that the MCI account was created several years ago when MCI was expanded and the Town received approximately \$10 Million. Chairman Swain stated the proposed transfers will eliminate any money left in the MCI account. He noted the Town was able to build the Police Department, Town Offices, DWP Building, as well purchase several cruisers and work done on the Fire Truck with those funds.

Selectman Prescott moved that the Board transfer \$11,500 from the MCI Mitigation Fund for the purchase of a Fire Hose in the FY14 Capital Plan approved at Town Meeting. Seconded. Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

Selectman Prescott moved that the Board transfer \$6180.92 from the MCI Mitigation Fund to offset costs for a Police Cruiser in the FY14 Capital Plan approved at Town Meeting. Seconded. Robert E. Prescott, Jr. vote Aye and David N. Swain vote Aye.

4. Special Town Meeting Warrant

Town Administrator reported that there may be an additional Article, Acceptance of Derby Drive be added on the Town Meeting Warrant. She noted that she is waiting to see what the Planning Board does and if this requests meet all the qualifications set up by the Planning Board.

5. Temporary Liquor Licenses for CTH & First Parish Meeting House

Selectman Prescott moved that the Board grant a Special License for the Sales of Wines and Malt Beverages only, to be Drunk on the Premises for the Center Town Hall Cocktail Party to be held on Saturday October 19, 2014 from 4:00pm to 6:00pm. Said License to expire on October 19, 2014 at 6:01pm. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Prescott moved that the Board grant a Special License for the Sales of Wines and Malt Beverages only, to be Drunk on the Premises for the Center Town Hall Halloween Party to be held on Saturday October 25, 2014 from 6:00 pm to 10:00 pm. Said License to expire on October 25, 2014 at 10:01pm. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye

6. Road Crossing & Pavement Cut: 23 Chapel St; 178 Center Rd; 26 Center Rd; 10 Harvard Rd

Selectman Prescott moved to approve the Road Crossing & Pavement Cut for 23 Chapel Street as presented with the attached Order of Conditions. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Prescott moved to approve the Road Crossing & Pavement Cut for 178 Center Road as presented with the attached Order of Conditions. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Prescott moved to approve the Road Crossing & Pavement Cut for 26 Center Road as presented with the attached Order of Conditions. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

Selectman Prescott moved to approve the Road Crossing & Pavement Cut for 10 Harvard Road as presented with the attached Order of Conditions. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

7. Driveway Permits: Lot 2, Morse Circle

Selectman Prescott moved to approve the Driveway Permit for Lot 2 Morse Circle with the attached Order of Conditions as presented. Seconded. Robert E. Prescott vote Aye and David N. Swain vote Aye.

PUBLIC COMMENTS

ANNOUNCEMENTS

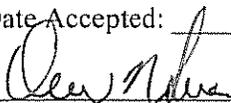
Next Board of Selectmen's Meeting is Monday, October 6, 2014.

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:17 p.m., Robert E. Prescott vote Aye and David N. Swain, vote Aye .*

Respectfully submitted,
Kathleen Rocco

Date Accepted: _____



David N. Swain, Chair

Kendra J. Dumont, Vice Chair



Robert E. Prescott, Jr., Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.