

Town of Shirley

BOARD OF SELECTMEN



7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

Kendra J. Dumont, Chair

Robert E. Prescott, Jr., Vice Chair

David N. Swain, Clerk

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BOARD OF SELECTMEN

MINUTES

February 3, 2014

7:00pm

TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, February 3, 2014 at the Town Offices, Meeting Rooms A & B, with Chairman Kendra J. Dumont presiding, with Selectman David N. Swain, Town Administrator Patrice Garvin and Executive Assistant Kathleen Rocco in attendance. Selectman Robert E. Prescott was not in attendance.

CALL TO ORDER

Chairman Dumont called to Order the Board of Selectmen's Meeting at 7:00pm

Announcement: In addition to the SPACO audio and video taping of this meeting, the Board records the meeting with an audiotape player for the purpose of creating these minutes

TOWN ADMINISTRATOR REPORT

Town Administrator Patrice Garvin gave her weekly report for February 3, 2014. She reported that the Budget has been completed and distributed to the Board and the Finance Committee. She noted that the Town is looking at deficit of \$300k, and this is with the estimated 4.88% increase in the Ayer Shirley Regional School assessment. The snow and ice budget is over by \$26k as of February 3rd. Garvin stressed that with these two unknowns, the \$300k budget could grow even more.

Nashoba Technical High School had their annual breakfast on January 31st. The school's assessment for FY2015 totals \$705,514; which is down slightly from FY2014. Reason for the slight decrease is that the Town's number of students enrolled at Nashoba is down. Nashoba is looking to replace its roof and looking for additional monies from the Towns. This will be an article in the Annual Town Meeting Warrant.

TA Garvin will be giving a FY15 Budget Presentation to the Board of Selectmen and Finance Committee on Monday, February 10th. She will be attending the Finance Committee meeting on Tuesday, February 4th, to answer any questions they might have.

Garvin will be initiating a meeting with the COA on February 4th. They will be discussing the replacement of the COA Director, and will set up interviews for interested candidates. TA Garvin wanted to assure residents that the center will remain open. Ann Town has volunteered to keep the center up and running until a new COA Director is hired.

TA stated that she is convening an Insurance Advisory Committee meeting on February 12th to discuss the health plan options. This is a Selectmen's Committee. She is recommending that the Board appoint a bylaw employee to this committee. The changes that could occur directly affect bylaw employees and they should have a vote at the table.

Garvin noted that she will be meeting with the DPW Union on Thursday, February 13th to discuss the ground rules and to incorporate the rather large number of MOUs into one contract. She will be updating the Board on the progress of these negotiations moving forward.

TREASURY WARRANTS

Payroll warrant # <u>9131</u>	<u>01/29/14</u>	\$ <u>25,938.25</u>
Payroll warrant # <u>0132</u>	<u>02/05/14</u>	\$ <u>4,209.14</u>
Payroll warrant # <u>6132</u>	<u>02/05/14</u>	\$ <u>25,146.33</u>
Payroll warrant # <u>9132</u>	<u>02/05/14</u>	\$ <u>9,518.52</u>
Payable warrant# <u>9394</u>	<u>01/31/14</u>	\$ <u>382,382.60</u>
Payable warrant# <u>2324</u>	<u>02/05/14</u>	\$ <u>39,667.54</u>

Selectman Swain made the *Motion to accept the following Treasury Warrants as presented. Chairman Dumont Seconded. David N. Swain vote Aye, and Kendra J. Dumont vote Aye..*

APPROVAL OF MINUTES

Selectman Swain made the *Motion to accept the Minutes of January 27, 2014. Chairman Dumont Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.*

OLD BUSINESS

1. Energy Committee Update:

Bryan Dumont, Chair of the Energy Committee submitted to the Board of Selectmen for their approval, the ABM Building Solutions Maintenance Agreement for Building Environmental Systems. He noted that there will be Maintenance for 7 Town Buildings, to commence on July 1, 2014. The agreement price is \$19,800 per year, payable \$1650 per month

Selectman Swain made the Motion to approve the Maintenance Agreement for Building Environmental Systems between the Town of Shirley and ABM Building Solutions Proposal Number P130199, in the amount of \$19,800 commencing on July 1, 2014. Chairman Dumont Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

NEW BUSINESS

2. 7:05 Pole Hearing – Verizon New England Inc., and Massachusetts Electric Company – Townsend Rd.

Chairman Dumont asked to open the Pole Hearing at 7:05pm. Selectman Swain made the Motion to open the hearing at 7:05pm. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

Selectman Swain read the Legal Notice into the Minutes:

The Shirley Board of Selectmen will hold a public hearing on Monday, February 3, 2014 at 7:05 p.m., at the Town Offices, 7 Keady Way for Verizon New England, Inc., and Massachusetts Electric Company, to discuss on the southwesterly sideline, place New Pole No. T.5/E.12 approximately 78 feet southeasterly from the center line of Town Meeting Road. Persons unable to attend the public hearing, may forward their comments in writing to the Board of Selectmen, 7 Keady Way, Shirley, MA 01464 prior to the hearing.

Discussion:

Representative from Verizon explained the need for the placement of the Joint Poles on Townsend Road.

Close the Pole Hearing at 7:08 pm. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

Selectman Swain made the Motion to approve the Order for Joint Pole Location as presented. Chairman Dumont Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

3. 7:10 Pole Hearing – National Grid – Townsend Road

Chairman Dumont asked to open the Pole Hearing at 7:10 pm. Selectman Swain made the Motion to open the hearing at 7:10pm. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

Selectman Swain read the Legal Notice into the Minutes

The Shirley Board of Selectmen will hold a public hearing on Monday, February 3, 2014 at 7:10 p.m., at the Town Offices, 7 Keady Way, for National Grid, who requests permission to install 2 SO Poles beginning at a point approximately 85 feet North of the centerline of the intersection of Meeting House Road and continuing approximately 710 feet in a Southerly direction. National Grid to install SO Stub pole 8-84 with Anchor and Pole 13 with Anchor. Persons unable to attend the public hearing, may forward their comments in writing to the Board of Selectmen, 7 Keady Way, Shirley, MA 01464 prior to the hearing.

Representative from National Grid explained the need for the installation of SO Stub pole on Townsend Road.

Selectman Swain made the Motion to close the Pole Hearing at 7:13 pm. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

Selectman Swain made the Motion to approve the Order for Pole and Wire Locations as presented. Dumont Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

4. One Day Liquor License – CTH – Valentine Family Dance

Selectman Swain made the Motion to approve the Special License for the Sale of Wines and Malt Beverages Only, to be Drunk on the Premises Under Chapter 138, Section 14 of the Liquor Control Act for the Valentine Family Dance Party to be held at the Center Town Hall, 3 Parker Road on February 15, 2014 from 6:00pm to 9:00pm. License to expire on February 15, 2014 at 9:01 pm. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

5. Appointment – Insurance Advisory Committee

Selectman Swain made the Motion to approve the Appointment of Kathleen Rocco as the Bylaw Member to the Insurance Advisory Committee. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

6. Annual Town Election Ballot – 1 yr unexpired term War Memorial Trustees - Veteran

Town Clerk Amy McDougall sent a memo to the Board of Selectmen the signed letter from Ron Deyo resigning from the War Memorial Trustees (Veteran). In accordance with MGL 41, Section 10 and 109, please accept this memo as formal notice of the vacancy. His position would have expired in 2015. Therefore, the position will need to appear on this spring's annual town election ballot.

Selectman Swain made the Motion to add the position of the 1 year unexpired term War Memorial Trustees – Veterans to the Annual Town Election Ballot. Seconded. David N. Swain vote Aye and Kendra J. Dumont vote Aye.

PUBLIC COMMENTS - NONE

ANNOUNCEMENTS

Board of Selectmen Meeting – Monday, February 10, 2014

ADJOURNMENT

With no further business to discuss, *Motion and Seconded to adjourn at 7:27 p.m., David N. Swain vote Aye, and Kendra J. Dumont vote Aye .*

Respectfully submitted,
Kathleen Rocco

Date Accepted: Feb 10, 2014

Kendra J. Dumont
Kendra J. Dumont, Chair

Robert E. Prescott Jr., Vice Chair

David N. Swain
David N. Swain, Clerk

Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.