



# Town of Shirley

## BOARD OF SELECTMEN

7 KEADY WAY – SHIRLEY, MASSACHUSETTS - 01464-2812

*Robert E. Prescott, Jr., Chair*

*David N. Swain, Vice Chair*

*Kendra J. Dumont, Clerk*

TEL: (978) 425-2600, x200

Fax: (978) 425-2602

[Selectmen@shirley-ma.gov](mailto:Selectmen@shirley-ma.gov)

## BOARD OF SELECTMEN

### MINUTES

### August 10<sup>th</sup>, 2015

### 6:30 pm

### TOWN OFFICES

The Board of Selectmen convened its meeting on Monday, August 10<sup>th</sup>, 2015 at the Town Offices, Meeting Rooms A & B, Chairman Robert E. Prescott, Jr. presiding, with Selectmen Kendra J. Dumont, David N. Swain, and Town Administrator Patrice Garvin in attendance.

#### CALL TO ORDER

Chairman Prescott called to Order the Board of Selectmen's Meeting at 6:30 pm.

#### EXECUTIVE SESSION

Selectman Swain moved to go into Executive Session under M.G.L. c.30A, Sec. 21 (2) To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and reconvene in open session.

#### TOWN ADMINISTRATOR REPORT

The Town Administrator gave her weekly report:

Garvin stated that the Town has received a complaint about heavy truck traffic on Benjamin Road. TA Garvin contacted one of the businesses in this area and management is making adjustments and asking their truck drivers to take alternate routes.

Garvin stated that Bob Markety of the Economic Development Committee and Nancy Askin of the Conservation Committee have resigned from their respective committees. TA thanked them for their service.

Garvin stated that Bryan Dumont has resigned from the Budget Coordinating Committee. Alternate member Betsy Colburn was appointed to a full position on this committee.

Garvin announced that on August 14<sup>th</sup> at 2:00pm the Veterans Events Committee will be holding an event to commemorate 70 years since the end of World War II. It will be at Whitley Park and all are encouraged to attend.

Garvin recently received an invitation to the Ribbon Cutting at Ayer-Shirley Regional High School and has attached the invitation to the selectmen's packets.

Garvin has included a timeline for the Main Street Bridge Project which states bids to be due at the end of August. TA Garvin states that knowing the exact cost and who will be doing the job makes the project "shovel ready" and more appealing when the application is submitted to the State to be considered for a MassWorks Grant.

Garvin announces that Kathleen Rocco Executive Assistant/Benefits Coordinator has resigned. Garvin states Rocco has secured similar employment in Leominster and will be missed by all in the Town.

Garvin states she has met with Glen Eaton and John Hume from the Montachusett Regional Planning Commission to discuss the CDBG Grant the town was awarded. The Town received 940,000 to be split with the Town of Lancaster. Garvin has attached documentation on how the grant project will work moving forward to the selectman's packet.

Garvin announced that DPW worker Brian Callahan has passed his CDL exam and was granted a full CDL license per a condition of employment.

Garvin states we have filed all necessary paperwork to receive FEMA reimbursement from last winter. Selectmen Swain Motioned to put using 19,000 from free cash to pay the fees associated with onto the Agenda for Fall Town Meeting. Selectmen Dumont Seconded. All in Favor.

Garvin stated that she has met with the Division of Local Services per discussion at the BOS Working Session. The Department stated that they needed a formal letter from the BOS requesting a Financial Management Review. Selectmen Swain made the motion to request the review. Selectmen Dumont seconded. All in favor.

Garvin announced that the town has received a letter from the Executive Office of Energy and Environmental Affairs regarding the Towns Open Space Plan. After a few obstacles detailed in the attached letter. The Town has conditional approval to move forward.

Finally, Garvin announced that the prison is looking to get an anaerobic digester and the meeting to discuss will be held August 26<sup>th</sup> at Shirley Minimum at 2:00p.m.

TA Garvin closed her report.

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| <b>APPROVAL OF MINUTES</b> |
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| <b>OLD BUSINESS</b> |
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1. Energy Committee Update

Brian Dumont, Chairman of the Energy Committee came before the Board of Selectmen to update on the Solar Project. Dumont spoke on a tentative agreement with the Water Company to take some of the solar project on their property due to endangered species being found on the original property.

John Ofkey asked if this request had to go back to the Planning Committee. Mr. Dumont states that if passed the tentative agreement will go on the Planning Boards next meeting

Selectman Swain moved that the Town of Shirley approve the changed to the plan and move forward with the changes to the Barkus property. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.

Mr. Dumont gave an update on moving forward to the oral interview part of the project and being able to use our massive amount of energy to leverage a lower rate during this project.

2. Budget Coordinating Committee Update

The Town Administrator reported that the next meeting for the BCC is Tuesday, August 11<sup>th</sup> and they would like to come before the BOS at their next regularly scheduled meeting.

**TREASURY WARRANTS**

Selectman Swain moved to accept the following Treasury Warrants as presented. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye, and Robert E. Prescott vote Aye,

**NEW BUSINESS**

3. Town Moderator

Mr. Capucci spoke on the benefits of having Monday Town Meetings over Saturday's. Capucci noted research into higher attendance on Mondays and citizens being too busy on Saturday mornings. Selectman Swain states he also asked around and heard opposite opinions on Saturday meetings.

4. Set Date & Open Special Town Meeting Warrant

Garvin states that we have received a citizens petition to bring forth recall provisions and they have 45 days to have a meeting and open Warrant to discuss. Selectmen Swain made a motion to set a Special Town Meeting for Saturday September 12<sup>th</sup> at 9:00am and open warrant for said meeting. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye, and Robert E. Prescott vote Aye,

Selectmen Swain made a motion to set Fall Town Meeting for Saturday November 14<sup>th</sup> at 9:00am and open warrant for said meeting. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye, and Robert E. Prescott vote Aye,

5. Dispatch MOU

Chairmen Prescott announced we will table item number 5

6. Town Hall Hour Discussion

Chairmen Prescott announced we will table item 6

7. Tree Hearings

Selectman Swain moved to approve the removal of a tree on 48 Whitney Road per the attached orders of conditions. Selectman Dumont Seconded. David N. Swain vote Aye, Kendra J. Dumont vote aye and Robert E. Prescott, Jr. vote Aye.

8. Reserve Officer Appointments

Selectman Swain moved to appoint Joseph Santiago to position of Reserve Police Officer/Part Time Dispatcher, term to expire June 30, 2016, with a six month probation. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.

Selectman Swain moved to appoint Jared Richard to position of Reserve Police Officer/Part Time Dispatcher, term to expire June 30, 2016, with a six month probation. Selectman Dumont Seconded. Kendra J. Dumont vote Aye, David N. Swain vote Aye and Robert E. Prescott, Jr. vote Aye.

**PUBLIC COMMENTS**

Mrs. Joyce Rechute spoke on sending out post cards to create notice for the new Saturday meetings. TA Garvin said she can attach a notice to the Master Plan Survey through MRPC.

**ANNOUNCEMENTS**

Next meeting is August 24<sup>th</sup> 2015

**ADJOURNMENT**

With no further business to discuss, *Motion and Seconded to adjourn at 7:43 p.m., Robert E. Prescott vote Aye, Kendra J. Dumont vote Aye, and David N. Swain, vote Aye.*

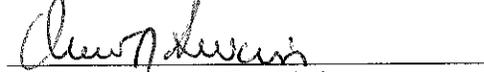
Respectfully submitted,

Nathan Boudreau, Executive Assistant

Date Accepted: \_\_\_\_\_



Robert E. Prescott, Jr., Chair



David N. Swain, Vice Chair



Kendra J. Dumont, Clerk

*Pursuant to the 'Open Meeting Law,' G.L. 39, § 23B, the approval of these minutes by the Board constitutes a certification of the date, time and place of the meeting, the members present and absent, and the actions taken at the meeting. Any other description of statements made by any person, or the summary of the discussion of any matter, is included for the purpose of context only, and no certification, express or implied, is made by the Board as to the completeness or accuracy of such statements.*