

EXERCISE EVALUATION GUIDE

<i>Exercise Name:</i> Local Public Health Community Preparedness Ebola TTX <i>Exercise Date:</i> [Insert exercise date]	<i>Organization/Jurisdiction:</i> [Insert organization or jurisdiction]	<i>Venue:</i> [Insert venue name]
Response		
<i>Exercise Objective:</i> Discuss how local health, public safety and municipal leaders will maintain situational awareness during the response to a confirmed case of Ebola in the community in accordance with current Emergency Operations Plans.		
<i>Public Health Preparedness Capability:</i> Information Sharing Information sharing is the ability to conduct multi-jurisdictional, multidisciplinary exchange of health-related information and situational awareness data among federal, state, local, territorial, and tribal levels of government, and the private sector. This capability includes the routine sharing of information as well as issuing of public health alerts to federal, state, local, territorial, and tribal levels of government and the private sector in preparation for, and in response to, events or incidents of public health significance		
Organizational Capability Target 1: Identify stakeholders to be incorporated into information flow <i>Critical Task:</i> Identify intra-jurisdictional stakeholders across public health, public safety, private sector, law enforcement, and other disciplines to determine information-sharing needs. <i>Critical Task:</i> Identify inter-jurisdictional public health stakeholders to determine information sharing needs. <i>Critical Task:</i> Work with elected officials, public safety, identified stakeholders (both inter- and intra-jurisdictional) and private sector leadership to promote and ensure continual connection (e.g., ongoing standing meetings, webinars, and teleconferences) and use continuous quality improvement process to define and redefine information-sharing needs.		
Organizational Capability Target 2: Identify and develop rules and data elements for sharing <i>Critical Task:</i> Identify, through public health legal counsel (and counsel to other agencies and jurisdictions as appropriate), current jurisdictional and federal regulatory, statutory, privacy-related and other provisions, laws, and policies that authorize and limit sharing of information relevant to emergency situational awareness. <i>Critical Task:</i> Identify routine or incident-specific data requirements for each stakeholder <i>Critical Task:</i> Identify public health events and incidents that, when observed, will necessitate information exchange.		
Organizational Capability Target 3: Exchange information to determine a common operating picture <i>Critical Task:</i> Collaborate with and participate in jurisdictional health information exchange (e.g., fusion centers, health alert system, or equivalent).		

Organizational Capability Target	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
Identify stakeholders to be incorporated into information flow	<ul style="list-style-type: none"> • Identify intra-jurisdictional stakeholders across public health, public safety, private sector, law enforcement, and other disciplines to determine information-sharing needs. • Identify inter-jurisdictional public health stakeholders to determine information sharing needs. • Work with elected officials, public safety, identified stakeholders (both inter- and intra-jurisdictional) and private sector leadership to promote and ensure continual connection (e.g., ongoing standing meetings, webinars, and teleconferences) and use continuous quality improvement process to define and redefine information-sharing needs. 		
Identify and develop rules and data elements for sharing	<ul style="list-style-type: none"> • Identify, through public health legal counsel (and counsel to other agencies and jurisdictions as appropriate), current jurisdictional and federal regulatory, statutory, privacy-related and other provisions, laws, and policies that authorize and limit sharing of information relevant to emergency situational awareness. 		

	<ul style="list-style-type: none"> • Identify routine or incident-specific data requirements for each stakeholder • Identify public health events and incidents that, when observed, will necessitate information exchange. 		
Exchange information to determine a common operating picture	<ul style="list-style-type: none"> • Collaborate with and participate in jurisdictional health information exchange (e.g., fusion centers, health alert system, or equivalent). 		
		Final Core Capability Rating	

Evaluator Name _____

Evaluator E-mail _____

Phone _____

Ratings Key
P – Performed without Challenges
S – Performed with Some Challenges
M – Performed with Major Challenges
U – Unable to be Performed

Ratings Definitions

Performed without Challenges (P)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Performed with Some Challenges (S)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.
Performed with Major Challenges (M)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Unable to be Performed (U)	The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).