

## HOW TO PREPARE YOUR RECYCLABLE MATERIALS

ITEM	DO'S	DON'TS
<b>Paper Recyclables (need to separate from containers)</b>		
NEWSPAPER	Do put in paper bags or tied bundles. Do include colored and glossy inserts.	Don't put newspaper in plastic bags. Don't set newspaper out loose.
MIXED PAPER	Do put the mixed paper in paper bags or boxes. Do bundle your newspaper and mixed paper. <u>Acceptable Mixed Paper</u> Magazines, Catalogs, Paper Bags Junk Mail (glassine windows "OK") Computer Paper (copied paper) Stationary and lined paper tablet paper (all colors) file folders and fax paper Carbon paper school papers –all colors	<u>NOT ACCEPTED</u> Hardcover books egg cartons paper tissues paper plates paper cups gift wrapping waxed cartons juice packs paper towels
CORRUGATED CARDBOARD	Must be flattened completely and tied in a bundle. Will not take unflattened boxes. Must cut cardboard to no larger than 3 ft. by 3 ft.	
<b>Container Recyclables (need to separate from paper)</b>		
"TIN" STEEL CANS	Food/beverage containers ONLY. Must be "magnetic". Do rinse, OK to leave label on. Do put cut-off lid inside can and FLATTEN.	
ALUMINUM (cans, foil, food trays)	Do rinse.	
GLASS- clear and colored (bottles and jars)	OK to mix all colors – clear, brown, greens, tints, etc.	No broken glass. No window glass, mirrors, drinking glasses, Pyrex, Crystal, ceramics, light bulbs, or fluorescent tubes.
PLASTIC CONTAINERS AND JUGS	Must have 1 to 7 recycling code. Jugs, milk, water, cider. Do rinse and flatten. Must remove and discard caps, rings. Examples- Soda, liquor, peanut butter, mustard, spices, margarine, cord oil, shampoo, baby wipes, laundry detergent, bleach, ammonia, cleaning liquids, peroxide.	No Styrofoam; throw in trash. No "peanuts" or plastic bags. No motor oil, antifreeze, pesticides, herbicide containers. (throw in trash)
<p>The Shirley Recycling Drop-Off Center will be open on Saturdays only 9 AM to 3 PM. Residents may bring their leaves and grass clippings (not brush) on Saturdays 9 AM to 3 PM. It is illegal to throw away old TV's and computer monitors. TV's, computers, air conditioners, refrigerators, and tires may be brought to the Recycling Center for a fee. If you do not have a recycling bin any plastic container can be used.</p>		