

EXERCISE EVALUATION GUIDE

<i>Exercise Name:</i> Local Public Health Community Preparedness Ebola TTX <i>Exercise Date:</i> [Insert exercise date]	<i>Organization/Jurisdiction:</i> [Insert organization or jurisdiction]	<i>Venue:</i> [Insert venue name]
Response		
<i>Exercise Objective:</i> Discuss how local health, public safety and municipal leaders will direct and support the response to a confirmed case of Ebola in accordance with NIMS and current Emergency Operations Plans.		
<i>Public Health Preparedness Capability:</i> Emergency Operations Coordination Emergency operations coordination is the ability to direct and support an event or incident with public health or medical implications by establishing a standardized, scalable system of oversight, organization, and supervision consistent with jurisdictional standards and practices and with the National Incident Management System.		
Organizational Capability Target 1: Conduct preliminary assessment to determine need for public activation <i>Critical Task:</i> Work with jurisdictional officials (e.g., other agency representatives; elected or appointed leadership officials; epidemiology, laboratory, surveillance, medical, and chemical, biological, and radiological subject matter experts; and emergency operations leadership) to analyze data, assess emergency conditions and determine the activation levels based on the complexity of the event or incident. <i>Critical Task:</i> Determine whether public health has the lead role and if not what agency does and why <i>Critical Task:</i> Define the incident command structure for the public health incident		
Organizational Capability Target 2: Activate public health emergency operations <i>Critical Task:</i> Identify incident command and emergency management functions for which public health is responsible. <i>Critical Task:</i> Identify a pool of staff who have the skills necessary to fulfill required incident command and emergency management roles deemed necessary for a response.		
Organizational Capability Target 3: Develop incident response strategy <i>Critical Task:</i> Produce or contribute to an Incident Action Plan		
Organizational Capability Target 4: Manage and sustain the public health response <i>Critical Task:</i> Coordinate public health, public safety and emergency management operations for the public health response <i>Critical Task:</i> Maintain situational awareness using information gathered from medical, public health, and other stakeholders		

Organizational Capability Target	Associated Critical Tasks	Observation Notes and Explanation of Rating	Target Rating
<p>Conduct preliminary assessment to determine need for public activation</p>	<ul style="list-style-type: none"> • Work with jurisdictional officials (e.g., other agency representatives; elected or appointed leadership officials; epidemiology, laboratory, surveillance, medical, and chemical, biological, and radiological subject matter experts; and emergency operations leadership) to analyze data, assess emergency conditions and determine the activation levels based on the complexity of the event or incident. • Determine whether public health has the lead role and if not what agency does and why • Define the incident command structure for the public health incident 		
<p>Maintain situational awareness using information gathered from medical, public health, and other health stakeholders</p>	<ul style="list-style-type: none"> • Identify incident command and emergency management functions for which public health is responsible. • Identify a pool of staff who have the skills necessary to fulfill required incident command and emergency management roles deemed necessary for a response. 		

Develop incident response strategy	<ul style="list-style-type: none"> • Produce or contribute to an Incident Action Plan 		
Manage and sustain the public health response	<ul style="list-style-type: none"> • Coordinate public health, public safety and emergency management operations for the public health response • Maintain situational awareness using information gathered from medical, public health, and other stakeholders • 		
		Final Core Capability Rating	

Evaluator Name _____

Evaluator E-mail _____

Phone _____

Ratings Key
P – Performed without Challenges
S – Performed with Some Challenges
M – Performed with Major Challenges
U – Unable to be Performed

Ratings Definitions

Performed without Challenges (P)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Performed with Some Challenges (S)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.
Performed with Major Challenges (M)	The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.
Unable to be Performed (U)	The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).