

# Town of Shirley Massachusetts



# WARRANT

*For the*

# 2022 ANNUAL TOWN MEETING

Ayer-Shirley Regional Middle School  
Auditorium, 1 Hospital Road  
Beginning Monday, May 9, 2022 at 7:15 PM

**Town of Shirley Warrant, Annual Town Meeting,  
Monday, May 9, 2022**

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**NOTICE**

***If the business of this Warrant for the Special Town Meeting is not concluded on Monday, May 9, 2022, it is proposed to adjourn as follows, provided that the Meeting so votes: to Tuesday, May 10, 2022.***

# **Town of Shirley Annual Town Meeting**

## **May 9, 2022**

### **Warrant**

Middlesex, ss.

Commonwealth of Massachusetts

To any of the Constables of the Town of Shirley in said County,

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the Inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Auditorium/Gymnasium of the Ayer-Shirley Regional Middle School at 1 Hospital Road in Shirley on Monday, the ninth of May, 2022 at 7:15 p.m., to consider the following:

#### **ARTICLE 1: Accept Annual Town Report**

To see if the Town will vote to accept the Reports of the Select Board and other Town Officers for the Fiscal Year July 1, 2020 through June 30, 2021; or take any other action relative thereto.

**Summary:** *Massachusetts General Laws Chapter 40, Section 49 requires the Select Board to publish the Annual Town Report of all Town Offices, including Schools. Reports have been made available prior to the Annual Town Meeting.*

A majority vote is required for the passage of this article.

**Sponsored by:**

***SELECT BOARD***

#### **Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

#### **ARTICLE 2: Rescind Vote under Article 6 of the May 10, 2021 Annual Town Meeting: “Appropriate Capital Items for FY2022”**

To see if the Town will vote to formally rescind the action taken under Article 6 of the May, 10, 2021 Annual Town Meeting to appropriate and authorize borrowing for the FY2022 capital plan, which plan was instead funded with ARPA funds; or take any other action relative thereto.

**Summary:** *This article requests Town Meeting void the FY2022 Article 6 Town Meeting approval to borrow for capital items. The FY2022 totaled \$328,344. The Select Board voted to fund the entire FY2022 Capital Plan using American Rescue Plan Act funds. The financial plan is to purchase large priced items in an effort to reduce*

*the need for borrowing and thus reducing debt. This action saves \$86,000 associated with borrowing for the FY2022 Capital Plan. The items and amounts from last year's plan is below.*

A majority vote is required for the passage of this article.

Department	Requested Project/Equipment	FY22
DPW	2022 Freightliner 108 Truck replacing 2001 7400 Dump Truck	239,782
Fire	Headquarters Façade Repair	20,660
Police	Replace 2014 Interceptor w/2021 Hybrid Cruiser	56,615
Police	Radar Trailer	11,287
<b>Capital Projects FY2022</b>		<b>328,344</b>

**Sponsored by:**  
**SELECT BOARD**

#### **Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

### **ARTICLE 3: Accept Salary Classification Plan & FY2023 Wage Scale (See Appendices A & B)**

To see if the Town will vote to accept the Salary Classification Plan, as set forth in Appendix A and amend the FY23 Wage Scale to include a 1% COLA effective July 1, 2022, as set forth in Appendix B; or take other action relative thereto.

**Summary:** *The Compensation Wage Plan and Scale is revised from time to time by the Personnel Board and presented to Town Meeting for approval. The purpose of the article is to approve nonunion employee salary increases.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

#### **Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

#### ARTICLE 4: Appropriate Omnibus Operating Budget for FY2023

To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as may be required to defray Town charges for the fiscal period July 1, 2022 to June 30, 2023; or take any other action relative thereto.

#### TOWN OF SHIRLEY GENERAL FUND BUDGET FY2023

**Summary:** *This article presents the proposed omnibus operating budget of the Town for FY2023, together with prior year appropriations and actual expenditures for comparison.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

Line Number	Department	Description	FY2022	FY2023	FY2023
			TM Approved	Appropriation Request	Total Per Dept
2022-01	Board of Selectmen	Personnel Services	93,670	148,240	
2022-02	Board of Selectmen	Ordinary Expenses	41,000	40,000	188,240
2022-03	Town Moderator	Ordinary Expenses	150	150	150
2022-04	Town Clerk	Personal Services	70,641	72,937	
2022-05	Town Clerk	Ordinary Expenses	4,495	4,495	77,432
2022-06	Elections	Personal Services	2,000	3,000	
2022-07	Elections	Ordinary Expenses	9,000	9,000	12,000
2022-08	Town Administrator	Personal Services	140,000	145,000	
2022-09	Town Administrator	Ordinary Expenses	700	700	

2022-10	Town Administrator - Legal Budget	Ordinary Expenses	45,000	45,000	
2022-11	Town Administrator - Computer Operations	Ordinary Expenses	148,500	148,500	
2022-12	Town Administrator - Office Machines	Ordinary Expenses	7,000	7,000	
2022-13	Town Administrator - Energy / Street Lights	Ordinary Expenses	100,500	100,500	
2022-14	Town Administrator - Repairs & Maint.	Ordinary Expenses	43,000	43,000	489,700
2022-15	Town Accountant	Personal Services	132,694	140,195	
2022-16	Town Accountant	Ordinary Expenses	3,100	3,100	143,295
2022-17	Finance Committee	Ordinary Expenses	52,500	52,500	52,500
2022-18	Town Assessor	Personal Services	76,130	91,047	
2022-19	Town Assessor	Ordinary Expenses	48,310	48,310	139,357
2022-20	Treasurer/Collector	Personal Services	121,321	126,426	
2022-21	Treasurer/Collector	Ordinary Expenses	47,600	47,600	174,026
2022-22	Conservation Commission	Personal Services	32,166	28,732	
2022-23	Conservation Commission	Ordinary Expenses	3,450	3,450	32,182
2022-24	Land Use - Planning & Zoning	Personal Services	-	-	
2022-25	Land Use - Planning & Zoning	Ordinary Expenses	3,600	3,600	3,600
2022-26	Inspectional Services	Personal Services	85,106	88,904	
2022-27	Inspectional Services	Ordinary Expenses	1,500	1,500	90,404
2022-28	Police	Personal Services	954,974	965,225	
2022-29	Police	Ordinary Expenses	106,821	119,420	1,084,646
2022-30	Communications Center	Ordinary Expenses	145,000	145,000	145,000
2022-31	Animal Control	Personal Services	7,594	7,594	
2022-32	Animal Control	Ordinary Expenses	3,250	3,250	10,844
2022-33	Fire	Personal Services	303,856	306,692	
2022-34	Fire	Ordinary Expenses	46,515	49,015	355,707
2022-35	Public Buildings	Personal Services	20,763	21,721	

2022-36	Public Buildings	Ordinary Expenses	78,619	78,719	100,440
2022-37	DPW General	Personal Services	366,917	359,074	
2022-38	DPW General	Ordinary Expenses	115,600	115,600	474,674
2022-39	Snow & Ice	Personal Services	14,500	14,500	
2022-40	Snow & Ice	Ordinary Expenses	68,360	68,360	82,860
2022-41	Roads & Grounds Maintenance	Personal Services	-	-	-
2022-42	Roads & Grounds Maintenance	Ordinary Expenses	72,500	72,500	72,500
2022-43	Cemetery	Personal Services	-	-	
2022-44	Cemetery	Ordinary Expenses	6,714	6,714	6,714
2022-45	Board of Health	Personal Services	21,914	23,989	
2022-46	Board of Health	Ordinary Expenses	300	300	24,289
2022-47	Board of Health Recycling	Personal Services	5,810	6,218	
2022-48	Board of Health Recycling	Ordinary Expenses	44,530	44,530	50,748
2022-49	Health Services	Ordinary Expenses	24,576	28,306	28,306
2022-50	Landfill	Ordinary Expenses	14,460	14,460	14,460
2022-51	Council on Aging	Personal Services	50,289	52,028	
2022-52	Council on Aging	Ordinary Expenses	9,088	9,538	61,566
2022-53	Recreation	Personal Services	6,348	6,731	6,731
2022-54	Veterans	Personal Services	7,161	6,936	
2022-55	Veterans	Ordinary Expenses	94,300	94,300	101,236
2022-56	Library	Personal Services	208,043	222,093	
2022-57	Library	Ordinary Expenses	68,137	68,487	290,580
2022-58	Memorial Day	Ordinary Expenses	2,800	2,800	2,800
2022-59	Nashoba Valley Technical HS	Single Line Appropriation	745,724	714,500	714,500
2022-60	Ayer-Shirley Regional School Assessment	Single Line Appropriation	7,963,087	8,158,026	
2022-61	Ayer-Shirley Regional School Debt Assessment	Single Line Appropriation	468,637	493,579	8,651,605

2022-62	Health Insurance	Health Insurance	600,000	618,000	618,000
2022-63	Retirement	Retirement	812,736	837,118	837,118
2022-64	Medicare	Medicare	41,820	45,000	45,000
2022-65	Medicare Tax	Medicare Tax	-	-	-
2022-66	Unemployment Compensation	Unemployment Compensation	20,000	20,000	20,000
2022-67	Other Insurance	Other Insurance	201,571	207,618	207,618
2022-68	Montachusett Regional Planning	Montachusett Regional Planning	5,000	5,100	5,100
2022-69	Actuarial Study - OPEB	Actuarial Study - OPEB	-	-	-
2022-70	Debt Service	Debt Service	663,852	643,279	643,279
<b>Subtotal</b>	<b>General Fund</b>		<b>15,705,300</b>	<b>16,059,206</b>	<b>16,059,206</b>

The Town transfer the following sums to meet, in part, appropriations made at this Town Meeting

Indirect costs of the Sewer enterprise fund	40,429	40,429
Indirect costs of the Ambulance enterprise fund	25,703	25,703
Indirect costs of the SW&R enterprise fund	<u>19,300</u>	<u>19,300</u>
Total	85,432	85,432

Furthermore, the following projected needs are costs to the Town, but according to accounting rules established by the Department of Revenue, are not to be included in the appropriation order.

Overlay - Abatement & Exemptions	125,000	125,000
General Fund - Cherry Sheet Assessments	61,583	61,052
General Fund - Prior Years' Snow & Ice deficit	-	-



## **ARTICLE 5: Approve Five-Year Capital Improvement Plan (See Appendix C)**

To see if the Town will vote to approve and accept the FY2023 Capital Budget, together with the capital budget for the ensuing four years, said five-year plan known as the Capital Improvement Plan, as set forth in Appendix C; or take any other action relative thereto.

**Summary:** *This article presents the proposed five (5) year Capital Plan.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
***SELECT BOARD***

### **Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

## **ARTICLE 6: Appropriate Capital Items for FY2023**

To see if the Town will vote to raise and appropriate, transfer from available funds, and/ or borrow a sum or sums of money for the purpose of purchasing and equipping items or undertaking projects, including all related and incidental expenses, as set forth in the FY23 CIP, and, as may be necessary in connection therewith, to authorize the Town to enter into lease/purchase agreements for such items for terms of up to or exceeding three years, all as set forth below; to the extent borrowing is identified as the funding source for any item or project, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said funds pursuant to G.L. c.44, §§7 or 8 or any other enabling authority, and to issue bonds and notes therefor; and, further, that the Select Board be authorized to enter into such contracts and agreements as shall in its judgment be necessary to effectuate the intent of this article, or take any other action relative thereto.

<b>Department</b>	<b>Requested Project/Equipment</b>	<b>FY23</b>	<b>Funding Source</b>
DPW	4 Metric Ton Compact Excavator	80,650	Bond

**Total Cost FY23 CIP**

**\$80,650**

### **Summary:**

*This article proposes to fund the acquisition and equipping of certain capital items for the Town in FY2023 as part of the five-year capital plan.*

A 2/3 vote is required for passage of this article **totaling \$80,650.00 Capital Projects for FY23.**

**Sponsored by:**

**SELECT BOARD**

**Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

**ARTICLE 7: Appropriate Sewer Enterprise Fund Budget for FY2023**

To see if the Town will vote to appropriate the total sum of \$783,142 to defray Sewer Enterprise direct and indirect costs, and, to transfer the sum of \$75,000 from Retained Earnings and \$124,012 from Sewer Betterments and to raise the sum of \$584,130 from FY2023 Wastewater receipts to fund the total costs of the Sewer Enterprise Fund for FY2023 as follows, or take any action relative thereto.

Line Number	Department	Description	FY2022	FY2023	FY2023
			Approved	Budget Request	FinCom Recommended Balance Budget
2022-71	Sewer Enterprise	Personnel Services	21,918	23,675	
2022-72	Sewer Enterprise	Ordinary Expenses	606,006	560,455	
2022-73	Sewer Enterprise	Debt Service/Capital	195,288	199,012	
<b>Subtotal</b>	<b>Sewer Enterprise</b>		<b>823,212</b>	<b>783,142</b>	<b>FinCom Approval</b>

**Summary:** *This article presents the proposed Sewer operating budget of the Town for FY2023.*

A majority vote is required for the passage of this article.

**Sponsored by:**

**SEWER COMMISSION**

**Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

## ARTICLE 8: Appropriate Ambulance Department Enterprise Fund Budget for FY2023

To see if the Town will vote to appropriate the sum of \$384,043 to defray Ambulance Enterprise direct costs and indirect costs, and to raise the sum of \$384,043 from FY2023 Ambulance Enterprise receipts to fund the total costs of the Ambulance Enterprise Fund for FY2023 as follows; or to take any other action relative thereto.

			FY2022	FY2023	FY2023
					FinCom
Line					Recommended
Number	Department	Description	Approved	Budget Request	Balance Budget
2022-74	Ambulance Enterprise	Personnel Services	294,572	295,180	
2022-75	Ambulance Enterprise	Ordinary Expenses	62,698	62,698	
2022-76	Ambulance Enterprise	Debt Service	27,315	26,165	
<b>Subtotal</b>	<b>Ambulance Enterprise</b>		<b>384,585</b>	<b>384,043</b>	<b>FinCom Approval</b>

**Summary:** *This article presents the proposed Ambulance Enterprise Fund operating budget for FY2023.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
***SELECT BOARD***

### **Recommendations**

**Select Board: Favorable Action**

**Finance Committee: Favorable Action**

## ARTICLE 9: Appropriate for the Curbside Solid Waste/Recycling Enterprise FY2023 Budget

To see if the Town will vote to appropriate the sum of \$543,250 to defray Curbside Solid Waste/Recycling Enterprise direct and indirect costs, and to raise the sum of \$504,720 from FY2023 Curbside Solid Waste/Recycling Enterprise receipts and raise and appropriate the sum of \$38,530 for the total costs of the Solid Waste Enterprise Fund for FY2023, as follows; or take any other action relative thereto.

Line Number	Department	Description	FY2022	FY2023	FY2023 FinCom Recommended Balance Budget
			Approved	Budget Request	
2022-77	Trash Enterprise	Personnel Services	-	-	
2022-78	Trash Enterprise	Ordinary Expenses	430,500	543,250	
2022-79	Trash Enterprise	Debt Service	-	-	
<b>Subtotal</b>	<b>Trash Enterprise</b>		<b>412,500</b>	<b>543,250</b>	<b>FinCom Approval</b>

**Summary:** *This article presents the proposed Solid Waste operating budget of the Town for FY2023.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**BOARD OF HEALTH**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

#### **ARTICLE 10: Fredonian Park**

To see if the Town will raise and appropriate or transfer from available funds the sum of \$15,000 to be used for improvements, including ADA accessibility, and maintenance of Fredonian Park, including all incidental and related costs; or take any other action relative thereto.

**Summary:** *The sum of \$15,000 is for work associated with Fredonian Park improvements. As part of the Master Plan, the Town seeks to create an ADA accessible park. Fredonian Park is designated Article 97 of the Massachusetts Constitution, protecting against any future development.*

A majority vote is needed for passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

## **ARTICLE 11: To fund the Other Post Benefits Trust (OPEB)**

To see if the Town will vote to transfer from Free Cash a sum of \$10,000 to be added to the Post-Employment Benefits Trust Fund; or take any other action relative thereto.

**Summary:** *Municipal employees earn benefits during their years of service that are not received until after their employment ends. The most common type of post-employment benefits is a pension. Post-employment benefits other than pensions generally take the form of health and health care benefits to eligible retirees. These non-pension benefits are referred to as “Other Post-employment Benefits.” This fund was established to fund this unfunded liability. The balance of the OPEB is \$102,376 as of April 2022.*

A majority vote is required for passage of this article.

**Sponsored by:**  
**FINANCE COMMITTEE**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

## **ARTICLE 12: Fire Communications**

To see if the Town will vote to transfer from Free Cash the sum of \$10,700 to install fiber optic cable to upgrade fire communication repeater/receiver system, including all incidental and related costs; or take any other action relative thereto.

**Summary:** *The fiber optic cable will connect the receiver at the Town’s Fire Department headquarters with the repeater housed on the water tower at 15 Farrar Lane. By hard wiring a fiber optic cable between the receiver and repeater, the cable will strengthen radio communications for trucks and portables throughout Shirley, removing all dead communication locations. Money to upgrade the main communications infrastructure was funded through the state 911 grant, saving approximately \$125,000.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

### **ARTICLE 13: Town Master Box Fire Alarm Cable and Center Town Hall Alarm Box**

To see if the Town will vote to transfer from Free Cash the sum of \$33,500 to upgrade cable for the municipal master box fire alarm system and to install a new fire alarm box in Center Town Hall, including all incidental and related parts; or take any other action relative thereto.

**Summary:** *This article is requesting a total of \$33,500. The cost for Town Master Box Fire Alarm cable is \$28,500 and the Center Town Hall Alarm Box is approximately \$5,000.*

**Master Box Cable:** *The cable is for the municipal Master Box Fire Alarm system. Town owned buildings and schools, as well as several businesses connect to the master alarm system. Shirley Fire Department is responsible for the maintenance. The aged cabled system is reaching its end of life and needs to be upgraded. The cable is beyond repair and patching and needs to be replaced.*

**Center Town Hall Alarm Box:** *The request is to install a new alarm box in Center Town Hall. Currently, the system for the building is connected to the controls located in the Shirley Meeting House. Center Town Hall needs to be on a dedicated control panel.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

### **ARTICLE 14: Special Purpose Stabilization Fund**

To see if the Town will vote, pursuant to GL c.40, s.5B to create a new special purpose stabilization fund, to be known as the Municipal Facility and Infrastructure Repair and Maintenance Fund (the so-called "FIRM Fund"), which fund may be expended by a 2/3 vote of Town Meeting for repair and maintenance of municipal infrastructure and facilities; or take any other action relative thereto.

**Summary:** Under M.G.L. c. 40 § 5B, a city or town can create multiple stabilization funds and assign a different purpose to each. This vote must clearly define the purpose of the fund being established. The purpose the new fund is designated for municipal facility repair and maintenance. A majority vote is required to transfer funds into this account. A 2/3rds vote is required to move funds out of the stabilization account for any legally authorized purpose.

A 2/3 vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

#### **ARTICLE 15: Transfer to the General Stabilization Fund**

To see if the Town will vote to transfer from available funds a sum of money to the General Stabilization Fund; or take any other action relative thereto.

**Summary:** *The Stabilization Fund is a special reserve account that has a balance of approximately \$1,500,000 as of April 2022. Only the legislative body (Town Meeting) may move funds into or out of this account. A majority vote is required to transfer funds into this account. A 2/3rds vote is required to move funds out of the stabilization account for any legally authorized purpose.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

#### **ARTICLE 16: Transfer to the Capital Stabilization Fund**

To see if the Town will vote to transfer from available funds a sum of money to the Capital Stabilization Fund; or take any other action relative thereto.

**Summary:** *This article transfers to the Capital Stabilization Fund surplus funds realized as a result of any other actions taken in the previous articles of this warrant. Additionally, should additional revenues be recognized or state aid increase after the signing of this warrant, the Town has the means to “capture” those revenues with this article, and deposit those receipts into the Capital Stabilization Fund. The Capital Stabilization account has a balance of approximately \$630,000 as of April 2022.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
***SELECT BOARD***

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

#### **ARTICLE 17: Transfer to the Special Purpose Stabilization Fund**

To see if the Town will vote to transfer from available funds a sum of money to the Special Purpose Stabilization Fund; or take any other action relative thereto.

**Summary:** *This article transfers to the Special Purpose Stabilization Fund surplus funds realized as a result of any other actions taken in the previous articles of this warrant.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
***SELECT BOARD***  
***FINANCE COMMITTEE***

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

#### **ARTICLE 18: Accept Chapter 90 Funds**

To see if the Town will vote to authorize the Town to accept and expend any funds allotted or to be allotted to the Town by the Commonwealth of Massachusetts under the so-called Chapter 90 program for the construction, reconstruction, and improvement of Town roads; or take any other action relative thereto.

**Summary:** *This article allows the Town to accept the so-called Chapter 90 funds provided by the state and to expend those funds in accordance with the requirements of the Mass Department of Transportation guidelines.*

A majority vote is required to approve this article.

**Sponsored by:**  
***SELECT BOARD***

**Recommendations**  
**Select Board: Favorable Action**



**Finance Committee: Favorable Action**

**ARTICLE 19: PEG Access Receipt Reserved for Appropriation**

To see if the Town will vote to appropriate a sum of money from the PEG Access and Cable Related Fund for FY23 cable-related expenses; or take any other action relative thereto.

**Summary:** *A vote taken at the 2019 Annual Town Meeting established a Receipt Reserved for Appropriation fund for the cable access agreement pertaining to the SPACO contract. This account was created in accordance with DOR guidelines. Monies have to be appropriated to fund SPACO operations. The Town receives a quarterly franchise fee from Comcast to subsidize the programming.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

**ARTICLE 20: Income Limit Increase for Senior Tax Deferral**

To see if the Town will vote pursuant to the provisions of Massachusetts General Law Chapter 59 Section 5, Cl. 41A(2), to adopt a higher maximum qualifying gross receipts amount of \$40,000; to be effective for any fiscal year beginning on or after July 1, 2022; or take any other action relative thereto.

**Summary:** *Currently the gross income requirement is set at \$20,000 under MGL Ch 59 Sec 5 Cl 41A. If this article passes it would allow a senior over the age of 65 to enter into a tax deferral agreement with the Town if their gross annual income does not exceed \$40,000. An annual application process is required. MGL Ch 59 Sec 5 Cl 41A allows a homeowner to defer property tax payment if they meet the criteria. Once the property is sold, the town receives the past owed property taxes.*

A majority vote is required for the passage of this article.

**Sponsored by:**  
**SELECT BOARD**  
**BOARD OF ASSESSORS**

**Recommendations**  
**Select Board: Favorable Action**  
**Finance Committee: Favorable Action**

\* \* \*


And you will serve this Warrant by posting true and attested copies of same at the Town Offices and the Hazen Memorial Library in Shirley Village, at the Shirley Senior Center in Shirley Center, and a like copy at the United States Post Office in Shirley Village, fourteen days at least before the time appointed for said Meeting.

Hereof fail not and make due return of this Warrant with your doings therein to one of the Selectmen, on or before the date of the Meeting. Given under our hands at Shirley, this 25th Day of April, 2022.

SELECT BOARD

  
Debra Flagg  
Chair

  
Bryan Sawyer  
Vice Chair

  
Andree Jean Jacques  
Clerk

A true copy. Attest:

  
William Oelfke, Town Clerk

\* \* \* \*

## RETURN OF SERVICE

CONSTABLE

7 KEADY WAY

SHIRLEY, MA 01464

I certify that on April 26, 2022 I duly posted true and attested copies of the foregoing Warrant for the May 9, 2022 Annual Town Meeting at the Shirley Town Offices, Hazen Memorial Library, U.S. Post Office, and the Shirley Senior Center.

  
\_\_\_\_\_  
KEITH KEADY

Constable

Keith J. Keady Constable  
P.O. Box 818

A True Attest: Shirley, MA 01464-0818

  
\_\_\_\_\_  
WILLIAM OELFKE

Town Clerk

\* \* \* \*

# APPENDICES

# **APPENDIX A**

## **SALARY**

### **CLASSIFICATION PLAN**

**Appendix A**  
**Town of Shirley**  
**Salary Classification**  
**Schedule FY2023**

<b>Grade</b>	<b>Position</b>
16	None
15	Town Administrator
14	Police Chief
13	Fire Chief Public Works Director
12	None
11	Accountant/Budget Officer Information Technology Administrator Town Treasurer Town Collector Town Assessor Police Lieutenant
10	Library Director
9	None
8	COA Director Assistant Town Administrator
7	None
6	Reserve Police Officer DPW Reserve
5	Conservation Secretary
4	Finance Committee Administrative Secretary Police Matron
3	Dispatcher – Part-time
2	None
1	None

# **APPENDIX B**

## **FY23 WAGE SCALE**

Appendix B

Town of Shirley															
Proposed FY23 Wage Scale - 1% cost of living adjustment															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1.01															
1 Hourly	12.66	12.94	13.23	13.53	13.83	14.14	14.47	14.79	15.12	15.47	15.81	16.17	16.53	16.91	17.29
1 weekly	506.27	517.48	529.11	541.18	553.24	565.73	578.66	591.59	604.94	618.73	632.52	646.74	661.39	676.47	691.55
1 yearly	26,427.53	27,012.31	27,619.58	28,249.34	28,879.10	29,531.36	30,206.10	30,880.85	31,578.08	32,297.81	33,017.54	33,759.76	34,524.47	35,311.67	36,098.88
2 Hourly	13.93	14.24	14.56	14.89	15.22	15.57	15.92	16.28	16.64	17.02	17.41	17.80	18.19	18.60	19.02
2 weekly	557.12	569.61	582.54	595.46	608.82	622.61	636.83	651.05	665.70	680.78	696.29	711.80	727.74	744.12	760.92
2 yearly	29,081.53	29,733.78	30,408.52	31,083.27	31,780.51	32,500.23	33,242.45	33,984.67	34,749.39	35,536.59	36,346.28	37,155.98	37,988.16	38,842.84	39,720.01
3 Hourly	15.32	15.66	16.02	16.37	16.74	17.12	17.50	17.90	18.30	18.71	19.13	19.56	20.00	20.46	20.92
3 weekly	612.70	626.49	640.71	654.93	669.57	684.66	700.17	716.11	732.05	748.42	765.23	782.46	800.13	818.23	836.75
3 yearly	31,982.93	32,702.66	33,444.88	34,187.10	34,951.81	35,739.01	36,548.71	37,380.89	38,213.08	39,067.76	39,944.93	40,844.59	41,766.74	42,711.38	43,678.52
4 Hourly	16.85	17.22	17.61	18.01	18.42	18.83	19.25	19.68	20.12	20.57	21.04	21.51	22.00	22.49	23.00
4 weekly	673.88	688.96	704.48	720.42	736.79	753.16	769.97	787.20	804.87	822.97	841.49	860.45	879.84	899.66	919.91
4 yearly	35,176.72	35,963.93	36,773.62	37,605.81	38,460.49	39,315.16	40,192.33	41,091.99	42,014.14	42,958.79	43,925.92	44,915.55	45,927.67	46,962.28	48,019.38
5 Hourly	18.53	18.95	19.38	19.81	20.25	20.70	21.17	21.64	22.13	22.62	23.13	23.64	24.17	24.71	25.27
5 weekly	741.10	757.90	775.14	792.37	810.04	828.14	846.66	865.62	885.01	904.83	925.08	945.76	966.88	988.42	1,010.83
5 yearly	38,685.40	39,562.57	40,462.23	41,361.89	42,284.04	43,228.69	44,195.82	45,185.45	46,197.57	47,232.18	48,289.28	49,368.87	50,470.95	51,595.53	52,765.09
6 Hourly	20.38	20.84	21.32	21.80	22.30	22.80	23.32	23.85	24.39	24.94	25.50	26.07	26.65	27.25	27.87
6 weekly	815.21	833.74	852.70	872.08	891.90	912.16	932.84	953.95	975.49	997.47	1,019.87	1,042.71	1,065.98	1,090.11	1,114.67
6 yearly	42,553.94	43,521.08	44,510.70	45,522.82	46,557.43	47,614.53	48,694.12	49,796.21	50,920.78	52,067.85	53,237.41	54,429.46	55,644.00	56,903.53	58,185.54
7 Hourly	22.42	22.92	23.44	23.97	24.51	25.06	25.62	26.20	26.79	27.39	28.01	28.64	29.29	29.95	30.62
7 weekly	896.64	916.90	937.58	958.69	980.23	1,002.21	1,024.61	1,047.88	1,071.58	1,095.71	1,120.27	1,145.69	1,171.54	1,197.82	1,224.97
7 yearly	46,804.84	47,861.94	48,941.53	50,043.61	51,168.19	52,315.26	53,484.82	54,699.36	55,936.39	57,195.92	58,477.93	59,804.93	61,154.42	62,526.40	63,943.37
8 Hourly	24.66	25.22	25.79	26.37	26.96	27.57	28.19	28.83	29.47	30.14	30.82	31.51	32.22	32.94	33.68
8 weekly	986.27	1,008.67	1,031.51	1,054.77	1,078.47	1,102.60	1,127.59	1,153.01	1,178.87	1,205.58	1,232.72	1,260.30	1,288.74	1,317.61	1,347.34
8 yearly	51,483.07	52,652.63	53,844.68	55,059.22	56,296.25	57,555.78	58,860.29	60,187.29	61,536.78	62,931.25	64,348.22	65,787.67	67,272.11	68,779.04	70,330.96
9 Hourly	27.12	27.74	28.36	29.00	29.65	30.32	31.00	31.70	32.41	33.14	33.89	34.65	35.43	36.23	37.04
9 weekly	1,084.94	1,109.50	1,134.49	1,159.91	1,186.19	1,212.90	1,240.05	1,268.06	1,296.49	1,325.79	1,355.52	1,386.11	1,417.14	1,449.02	1,481.77
9 yearly	56,633.63	57,915.64	59,220.15	60,547.15	61,919.13	63,313.61	64,730.57	66,192.52	67,676.96	69,206.38	70,758.30	72,355.19	73,974.58	75,638.95	77,348.31
10 Hourly	29.84	30.51	31.20	31.90	32.62	33.35	34.10	34.87	35.65	36.45	37.27	38.11	38.97	39.84	40.74
10 weekly	1,193.52	1,220.23	1,247.80	1,275.81	1,304.68	1,333.98	1,364.14	1,394.73	1,426.19	1,458.07	1,490.82	1,524.42	1,558.89	1,593.80	1,629.56
10 yearly	62,301.49	63,695.96	65,135.42	66,597.37	68,104.30	69,633.72	71,208.13	72,805.02	74,446.90	76,111.28	77,820.63	79,574.97	81,374.29	83,196.10	85,062.90
11 Hourly	32.82	33.56	34.32	35.09	35.88	36.69	37.52	38.36	39.22	40.10	41.01	41.93	42.88	43.85	44.84
11 weekly	1,312.87	1,342.60	1,372.76	1,403.78	1,435.23	1,467.55	1,500.73	1,534.33	1,568.80	1,604.14	1,640.33	1,677.38	1,715.30	1,754.08	1,793.72
11 yearly	68,531.64	70,083.55	71,657.96	73,277.35	74,919.23	76,606.09	78,337.94	80,092.27	81,891.60	83,735.90	85,625.19	87,559.46	89,538.71	91,562.95	93,632.16
12 Hourly	36.11	36.91	37.74	38.60	39.47	40.35	41.26	42.18	43.13	44.10	45.09	46.10	47.14	48.19	49.28
12 weekly	1,444.28	1,476.60	1,509.78	1,543.81	1,578.71	1,614.05	1,650.24	1,687.29	1,725.21	1,763.99	1,803.63	1,844.13	1,885.50	1,927.72	1,971.24
12 yearly	75,391.55	77,078.41	78,810.26	80,587.09	82,408.90	84,253.20	86,142.49	88,076.76	90,056.01	92,080.25	94,149.47	96,263.67	98,422.86	100,627.02	102,898.67
13 Hourly	39.72	40.61	41.53	42.46	43.42	44.40	45.40	46.43	47.47	48.54	49.63	50.75	51.89	53.05	54.25
13 weekly	1,588.62	1,624.39	1,661.01	1,698.50	1,736.84	1,776.05	1,816.12	1,857.06	1,898.85	1,941.51	1,985.03	2,029.84	2,075.51	2,122.04	2,169.87
13 yearly	82,926.20	84,793.00	86,704.78	88,661.54	90,663.29	92,710.01	94,801.72	96,938.42	99,120.85	101,346.75	103,618.40	105,957.51	108,341.61	110,770.70	113,267.25
14 Hourly	43.69	44.67	45.67	46.70	47.75	48.83	49.93	51.05	52.20	53.37	54.57	55.80	57.06	58.34	59.65
14 weekly	1,747.62	1,786.83	1,826.90	1,867.83	1,910.06	1,953.14	1,997.09	2,041.90	2,088.01	2,134.97	2,182.80	2,231.92	2,282.33	2,333.60	2,386.17
14 yearly	91,225.57	93,272.30	95,364.01	97,500.70	99,704.87	101,954.02	104,248.16	106,587.28	108,993.87	111,445.44	113,942.00	116,506.03	119,137.54	121,814.03	124,557.99
15 Hourly	48.06	49.14	50.25	51.38	52.53	53.72	54.93	56.16	57.42	58.72	60.04	61.39	62.77	64.18	65.62
15 weekly	1,922.55	1,965.64	2,010.02	2,055.26	2,101.36	2,148.76	2,197.02	2,246.57	2,296.98	2,348.68	2,401.68	2,455.54	2,510.69	2,567.13	2,624.87
15 yearly	100,357.13	102,606.28	104,922.90	107,284.51	109,691.10	112,165.17	114,684.22	117,270.74	119,902.25	122,601.23	125,367.69	128,179.13	131,058.04	134,004.43	137,018.29



# **APPENDIX C**

## **FIVE YEAR CAPITAL IMPROVEMENT PLAN**

# Appendix C

## Five Year Capital Improvement Plan

Department	Requested Project/Equipment	FY23	FY24	FY25	FY26	FY27
DPW	4 Metric Ton Compact Excavator	\$ 80,650.00				
	<b>Capital Projects FY2023</b>	<b>\$ 80,650.00</b>				
DPW	GMC Sierra 1-Ton Pick-up w/Plow (2013)		\$ 75,000.00			
Police	Cruiser (2013 Interceptor)		\$ 51,143.20			
	<b>Capital Projects FY2024</b>		<b>\$ 126,143.20</b>			
Fire	Pavement/Concrete Improvements at Fire House		\$ 77,050.80			
	<b>Capital Projects FY2025</b>		<b>\$ 77,050.80</b>			
DPW	CDL Dump Truck			\$ 250,000.00		
	<b>Capital Projects FY2026</b>			<b>\$ 250,000.00</b>		
Police	Cruiser (2011 Crown Victoria)				\$ 51,143.20	
	<b>Capital Projects FY2027</b>				<b>\$ 51,143.20</b>	
<b>TOTAL FY2023-FY2027 CAPITAL PLAN:</b>		<b>\$ 80,650.00</b>	<b>\$ 126,143.20</b>	<b>\$ 77,050.80</b>	<b>\$ 250,000.00</b>	<b>\$ 51,143.20</b>
<b>Total 5 Yr CIP Plan:</b>		<b>\$ 584,987.20</b>				