

Town of Shirley Massachusetts



WARRANT

for the

2019 SPECIAL TOWN MEETING

Ayer-Shirley Regional Middle School
Auditorium, 1 Hospital Road
Beginning Monday, April 8, 2019 at 7:15PM

**Town of Shirley Warrant, Special Town Meeting,
Monday, April 8, 2019**

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NOTICE

If the business of this Warrant for the Special Town Meeting is not concluded on Monday, April 8, 2019, it is proposed to adjourn as follows, provided that the Meeting so votes: to Tuesday, April 9, 2019.

**Town of Shirley
Special Town Meeting
April 8, 2019
Warrant**

Middlesex, ss.

Commonwealth of Massachusetts

To any of the Constables of the Town of Shirley in said County,

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the Inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Auditorium of the Ayer-Shirley Regional Middle School at 1 Hospital Road in Shirley on Monday, the eighth day of April 2019 at 7:15 p.m., to consider the following:

ARTICLE 1: Shall the Town of Shirley vote to amend the Fiscal Year 2019 Ambulance Enterprise Fund Budget as voted under Article 10 of the 2018 Annual Town Meeting by transferring certain sums of money within said budget and, as may be needed, and/or by transferring from available funds a sum or sums of money to supplement said budget, all for the purpose and in the amounts specified in the chart below; or take any other action relative thereto.

FROM					Transfer Amount
Transfer from available funds, including but not limited to, Ambulance Enterprise Retained Earnings, previous appropriations, the Stabilization Fund, or any other available funding source.					\$ (9,687)
TO	Original Budget FY19	YTD Expenses (Actual)	Balance Before Transfer	Transfer	Balance After Transfer
Budget Expense, Ambulance	\$ 40,210	\$ 26,243	\$ 13,966	\$ 9,687	\$ 23,653

Summary: The Ambulance Enterprise was awarded the Department of Homeland Security Assistance to Firefighters Grant (AFG) totaling \$193,753 in August of 2018. The grant funding will be used to procure communication equipment such as pagers, mobile radios and portable radios to improve the communication capabilities of the Shirley Fire and Ambulance Departments. The equipment will be evenly distributed among the first response vehicles and employees to establish reliable mission critical communications. The grant significantly reduces the burden and impact on the taxpayers within the community. The match was not budgeted as this grant was awarded after the budget had been approved for FY19. Chief Levesque is requesting a transfer from the available funds to cover the match of \$9,687 so that it does not place a strain on either the Fire Department or Ambulance Enterprise operating budgets.

A majority vote is required for the passage of this article.

Sponsored by:
BOARD OF SELECTMEN

Board of Selectmen: AT TOWN MEETING
Finance Committee: RECOMMEND FAVORABLE ACTION

ARTICLE 2: Shall the Town of Shirley vote to amend the Fiscal Year 2019 Operating Budget as voted under Article 5 of the 2018 Annual Town Meeting by transferring certain sums of money within said budget and, as may be needed, and/or by transferring from available funds a sum or sums of money to supplement said budget, all for the purposes and in the amounts specified in the chart below; or take any other action relative thereto.

FROM				Transfer Amount	
Transfer from available funds, including but not limited to, Free Cash, previous appropriations, the Stabilization Fund, the Reserve Fund, or any other available funding source.				\$	(71,148)
TO	Original Budget FY19	YTD Expenses (Actual)	Balance Before Transfer	Transfer	Balance After Transfer
Budget Expense, Selectmen	\$ 55,006	\$ 17,697	\$ 37,309	\$ 40,000	\$ 77,309
County Retirement	\$ 770,688	\$ 801,836	\$ (31,148)	\$ 31,148	\$ (0)

Summary: It is requested that the Board of Selectmen increase the Town Operating budget by \$71,148; including a \$40,000 transfer to the Selectmen's budget for financial services and \$31,148 transfer to the Retirement assessment.

The Town has contracted Clifton Larson Allen for a scope of financial services including but not limited to the FY18 cash and receivable reconciliation. These financial services are necessary to complete the state reporting that is past due in an expedited manner and to negate any negative impact to budgeted state funding for this fiscal year for late submission.

Currently the Middlesex Retirement Assessment is short by \$31,148. The line item was budgeted for \$770,688 while the assessment provided by the Retirement Board was \$801,836.31. By transferring funds, it will reduce any impact to the operating budget for the current fiscal year for both the expense and the retirement assessment deficit.

The quantum of vote required to approve this article depends on the funding source.

Sponsored by:
BOARD OF SELECTMEN

Board of Selectmen: AT TOWN MEETING
Finance Committee: AT TOWN MEETING

ARTICLE 3: Shall the Town of Shirley vote to amend the Fiscal Year 2019 Operating Budget as voted under Article 5 of the 2018 Annual Town Meeting by transferring from available funds a sum or sums of money to supplement said budget, all for the purposes and in the amounts specified in the chart below; or take any other action relative thereto.

FROM	Fund Balance July 1, 2018	Additional Appropriations	Fund Balance	Appropriation	Fund Balance After Transfer
Stabilization Fund	\$ 968,620	\$ -	\$ 968,620	\$ (159,897)	\$ 808,723
TO	Original Budget FY19	YTD Expenses (Actual)	Balance Before Transfer	Transfer	Balance After Transfer
Short Term Debt Pay Down Principal	\$ -	\$ 159,897	\$ (159,897)	\$ 159,897	\$ -

Summary: Amend budget to transfer \$159,897 from Stabilization fund to increase the budget for principal debt payments. The Town of Shirley has incurred a cost of \$190,512.91 for the principal and interest on the short term debt. The Bond Anticipation Note (BAN) was originally authorized for \$2,468,908 in 2018, and was renewed for \$2,309,011. The difference between the authorizations is \$159,897 which is the principal pay down amount that should have been budgeted in the FY19 general fund operating budget. The interest payment of \$30,615.91 was budgeted correctly. The shortfall will create a deficit in the operating budget for the current fiscal year and a transfer is necessary to balance the budget at year end.

A 2/3 vote is required for the passage of this article.

Board of Selectmen: AT TOWN MEETING
Finance Committee: RECOMMEND FAVORABLE ACTION

* * * *

And you will serve this Warrant by posting true and attested copies of same at the Town Offices and the Hazen Memorial Library in Shirley Village, at the Senior Center in Shirley Center, and a like copy at the United States Post Office in Shirley Village, fourteen days at least before the time appointed for said Meeting.

Hereof fail not and make due return of this Warrant with your doings therein to one of the Selectmen, on or before the date of the Meeting.

* * * *

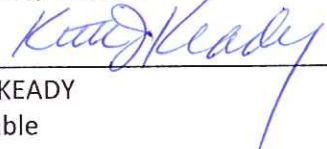
RETURN OF SERVICE

CONSTABLE

7 KEADY WAY

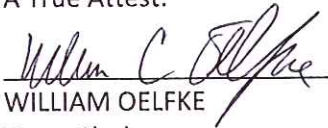
SHIRLEY, MA 01464

I certify that on 3/20, 2019 I duly posted true and attested copies of the foregoing Warrant for the April 8, 2019 Special Town Meeting at the Shirley Town Offices, Hazen Memorial Library, U.S. Post Office, and the Shirley Senior Center.



KEITH KEADY
Constable

A True Attest:



WILLIAM OELFKE
Town Clerk

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