

Town of Shirley

CENTER TOWN HALL COMMITTEE 2022-23 RATES/INFO

3 PAKER ROAD, SHIRLEY, MASSACHUSETTS 01464

The historic Shirley Center Town Hall is available for rental for private events, meetings, and get-togethers. All rental inquiries are handled through our partners at The Bull Run Restaurant, located one mile from the Town Hall at 215 Great Road (mailing address: P.O. Box 1228) in Shirley, MA. 01464.

The Bull Run serves as primary contact for all inquiries and private events, including opening up the Town Hall to show it to prospective renters, answering any questions regarding use of the building and grounds, and doing a "walk through" both before and after all events to ensure the rooms are left in good condition.

To inquire about renting the Center Town Hall, the grounds or the adjacent Shirley Meeting House, please visit the website, stop by, or contact:

Alison Tocci, Innkeeper

alison.bullrun@gmail.com

[646-455-9944](tel:646-455-9944)

Private Events:

Each rental period is for **either** the upstairs or the downstairs room at CTH, not the entire building.

Rentals are for a maximum of 6 hours which includes time for set up and clean up.

- \$180 for non-Shirley residents for 6 hours (proof of residency required).
- \$150 for Shirley residents for 6 hours
- Anything over 6 hours will be charged an hourly rate of \$25.

Non-profit events (proof of 501.c.3 certification must be attached)

Each rental period is 6 hours which includes time for set up and clean up.

- \$100 for non-Shirley residents for 6 hours
- \$75 for Shirley non-profits for 6 hours
- Anything over 6 hours will be charged an hourly rate of \$25.

Private & non-profit events may provide their own food & non-alcoholic beverages, or may partner with the Bull Run for catered food &/or bar set up. The CTH is an historic building. No pins or scotch tape allowed for décor. Please use painters tape only. **All recycling, trash & food MUST be removed by renter.**

THERE IS NO TRASH PICK UP AT CTH.

A signed contract is required for rental of the CTH along with a \$25 non-refundable deposit.

. renters are responsible for removal of all perishables, trash and décor.

- ✓ Checks should be made payable to CENTER TOWN HALL & mailed to: Alison Tocci 3 Common Road Shirley, MA 01464. Payment in full is due TWO WEEKS PRIOR to the event date
- ✓ A request for a liquor license (beer & wine only) must be approved by the Board of Selectman. Please allow 4 weeks from time of application for approval process.
- ✓ Absolutely NO smoking is allowed anywhere on the property, inside or outside the building.