

Minutes

Tuesday – October 11, 2022 - 4:00 PM

Live Meeting at the Public Works Building 158 Great Road, Shirley, MA

Attendees: David Schwartz, DPW. Jennifer McGuinness, Conservation. Sarah Widing, Planning and Chair.

Audience: Tim Hatch.

OPEN MEETING

Discussion of Stormwater on Lancaster Road near the Thrive Project Site (currently under construction) and the Lancaster Town Line.

- Summary of the condition of the municipal infiltration structures alongside Windsor Road.
 - *6 catch basins on Windsor Road (municipally-owned) have been cleaned out.*
 - *DPW is currently cleaning out the infiltration basins*
 - *The infiltration basins are near an underground high voltage line, so digging into the ground there to clean the rocks out of the pipes and to clean the rocks out of the collection box*
 - *5 – 5x10 distribution boxes.*
- Notification/Enforcement Action under the Illicit Discharge Bylaw for 102 Lancaster Road, **Parcel 2.B.1.23** Owner: Mitrano, LLC at 104 Lancaster Road
 - *Dave S. indicated that Mitrano verbally committed to addressing this issue by end of November.*
 - *Motion McGuinness. Second Schwartz. Passes Unanimously. Send Mitrano a Notice of Illicit Discharge for parcel **2.B.1.23**. < -- This shouldn't be news to them, it's simply a formality as this committee develops policies for addressing Illicit Discharges. Notification is step 1 of a 2-step process. If the issue is not addressed, the next step is to issue an enforcement action.*

- Notification/Enforcement Action under the Illicit Discharge Bylaw for 104 Lancaster Road, Parcel 2.B.1.21 Owner: Mitrano, LLC at 104 Lancaster Road
 - *Motion McGuinness. Second Schwartz. Passes Unanimously. Send Mitrano a Notice of Illicit Discharge for parcel 2.B.1.21*
- Notification/Enforcement Action under the Illicit Discharge Bylaw for 106 Lancaster Road, Parcel 2.B. 1.22 Owner: Conrad J. Donell at 106 Lancaster Road
 - *Dave S. indicated that Conrad verbally committed to addressing this issue before winter.*
 - *Send Donell a Notice of Illicit Discharge for parcel 2.B.1.22< -- This shouldn't be news to Conrad, it's simply a formality as this committee develops policies for addressing Illicit Discharges. Notification is step 1 of a 2-step process. If the issue is not addressed, the next step is to issue an enforcement action.*

Discussion of Site Plan for 260 Great Road

- Did not discuss

Discussion of 2022 MS4 Permit Requirements

- Sarah and Jennifer to send Dave the names and contact information for full-service MS4 compliance consultants/contractors.
- Sarah and Jennifer to get the names of laboratories and quotes for wet and dry-weather sampling/testing for roadside runoff contaminants.

ADMINISTRATIVE MATTERS

Discussion of 2022 MS4 Permit Requirements and Deadlines

- *Approved minutes from May 4 and June 15. Jen motioned and Dave seconded.*
- *Send Dave the Names of People from*

Fuss & O'Neill: Nicholas LaPointe
Outfalls, Catchbasins,
Comprehensive Environmental I (CEI): Nyman
Tighe and Bond:
VHB: Caroline Hampton
Environmental Partners:
HSH: on Whitney Road

Sampling:

10 outfalls

Get Dave names of labs

Get the list of the laboratories that can provide sample bottles

- *Environment*
- *Nashoba Analytical*
- *Alpha*

Estimate the number of samples for the year to get the cost.

Focus on the urban area MS-4 area.

Ask Dave to send me the field map of the stormwater. (Tighe and Bond)

Tim Hatch mentioned that there are tree regulations in the DPW. 30 years ago there was regulation related to payment for replanting trees and how far away from the ROW. During Kyle Keady's tenure. Circa 1992? – check the Selectboard records for tree stuff.

Voted to send the notice of illicit discharges to the 3 parcels – with a due date of November 30, 2022.